

# PCCUCC Church Council Meeting Minutes

## June 23rd, 2024

11:30AM | Church Conference Room and via Zoom

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Join Zoom Meeting Link:

<https://us02web.zoom.us/j/88009256284?pwd=Z3BNSVQzc3EyM0hteENJSks5Sm4rdz09>

Meeting ID: 880 0925 6284 Passcode: 706376

### 2024 Council Members and Areas of Focus

Pat Herman	Financial
Rhea-Joy Simonich	Apple Tree Preschool
Shawn Hillman	Operations
Elizabeth Ormes	Memorial Board
Jim & Tina Andry	Member at Large
Joan Caton	Member at Large
Barbara Newton	Member at Large
Ginny Noble	Member at Large
Rev. Joe Newton	Attending Clergy (tie breaker vote only)

### AGENDA

- Establish Attendance and Council Quorum (5 members required)
- Review and Approval of May minutes
- Office Manager (Sharon)
- Financial Report (Pat)
- Memorial Board Report (Elizabeth / Pat)
- Operations Report (Shawn)
- Apple Tree Report (Rhea-Joy)
- Calendar Review (All)
- Old Business
- New Business
- Closing Prayer

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### MINUTES

Meeting started at 11:35am

Establish Attendance and Council Quorum (5 members required)

	Pat Herman
x	Rhea-Joy Simonich
x	Shawn Hillman
x	Elizabeth Ormes
x	Tina Andry
x	Joan Caton
x	Barbara Newton
x	Ginny Noble
x	Rev. Joe Newton
	Sharon Kuzel
x	<b>Guests:</b> Mark Gerth, Samantha Gerth, Bob Mason, Diane Petersen, Karen Breese, Steve Breese, Jan Peters

### Review and Approval of May minutes

- Barb motion, Joan seconded. All Approved.

### Office Manager (Sharon)

1. SSSS changed its name to "Spirit Suppers" and will be advertised as such going forward.
2. Attendance on Hope Day & Spirit Suppers - do you want to report on attendance for these two church events? If so, I need the count for each event for recording in CW database.
  - Barb will start counting for Spirit Suppers, Joan will supply Hope Day numbers

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3. Please confirm that everyone on this distribution is serving on the Council at Large for 2024.
  - There was some confusion about it last week. Confirmed correct
4. May 2024 council meeting minutes approved and posted to website.
5. PCA chair & table rental approved for 7/4 (all tables and chairs) for a love offering donation. Joan is contact.
  - Conversation about what rates. Shawn had shared earlier this month in email rates that he paid local company recently as follows:
    - Round tables (seats 7-8): \$8.50 each
    - Plastic folding chairs: \$1.50 each
  - We can use these as 'suggested' rates and the love offering can pay that if so moved, or whatever they can. We trust the process
6. AT fundraiser info added to both AT and church websites and on sign. Also, refreshed our home page with new photos & Hope Day info.
  - Confirmed sign and site have been updated hours: 11-1:30
7. Hope Day July flyer posted to website & FB.
  - Conversation about giving/helping practices and what happens when a call comes in or someone is approached for help (i.e. someone from Hope Day asked Joe for help last week.)
8. I'm working with Craig to get his details off all church apps (Panic button, Ring cameras, off financial email, door lock on kitchen door, etc.) Will update Shawn & Mark as needed.

### Financial Report (Pat)

- Questions on Hope Day fund (Consolidated Fund Report)
  - Is it concerning the fund is down to \$468.21?
  - Clarity around monies that come in from grant that Pat retrieves and enters
- Budget and Financials Approved.

### Memorial Board Report (Elizabeth / Pat)

- Current balance: \$39,275.82
- 1 scholarship approved this month (\$2,000)

### Operations Report (Shawn)

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1. Sharon is facilitating conversation with Craig to get all access information for our cameras, keypad locks, etc. Working with Shawn and Mark
  - We are having some challenges with locking the kitchen door (keypad). Will work together and compare notes as more than one person has voiced this.
2. We need to start up our **operations calls** again to keep each other updated with everything going on. Shawn will reach out and see what day/time works best
3. Update from Joan on conversations with the buyer interested in a **land exchange** with the church. Bill will be resuming these discussions with him soon.
  - We should have an independent audit of the land for value.
4. Building safety / Security: Joe & Barb have talked with police about ALICE procedures. Sgt. Mulacek can visit on a Sunday morning.
  - Barb will reach out to see if we can do this as early as next week for the congregational meeting!
5. Pews conversation will happen next week with congregation. May or may not be a vote
  - Discussed removing 3 rows (each side) to start. Will discuss more on 6/30 congregational meeting. Need to navigate these conversations very carefully and comprehensively so entire congregation has an opportunity to be heard.

### Apple Tree Report (Rhea-Joy)

- \$2100 raised this week from FR. More money coming in this week.
- Registration up to 87 students (1 drop, 1 moved, 1 new student). Goal is 100 students.
- AT needs access to garage for supplies that may be in there. Shawn or Mark will help.
- Waiting to hear back from Library when preschool info event is happening. AT wants to be there and be represented
- AT staff is taking CPR class on 8/26.
- "Meet the Teachers" meeting is happening 8/28
- Online GoFundMe page fundraiser is up to ~\$8,700
- Overall fundraising goal is \$20k
- AT Board structure: Future will be 5 members +
- Floors: are we doing them again this year (strip & wax)?
  - Get estimates
- Pat Herman and Barb Newton will be auditing AT's accounts

### Calendar Review (All)

- July 4th Joan is meeting PCA here for tables and chairs pickup
- Updated Spirit Supper schedule for remainder of 2024 has been sent to office.
- Apple Tree starting after Labor Day. Will confirm at next AT meeting.

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### **Old Business**

- “Remove the Pews” questionnaire: Coming soon! Shawn and Samantha working. Will discuss next week at congregational meeting. Probably no vote yet but discussion needs to be had.

### **New Business**

- Apple Tree: PCCUCC Board in conversation at Apple Tree board/staff meeting on June 3rd made a resolution to have at least 3 PCCUCC Church Members be on the AT board. AT will review and possibly adopt this at next meeting (see attached email)
- Ginny - Need someone to look at oven. Not working since was cleaned in May.
- Kids Quest Room refresh (painting, organizing) request from Karen. All are in favor
- Need to know when cleaning team comes in (Summer: Saturday nights)
- Confirmation class? Need to discuss.
- Posting meeting minutes on site with “Pending Approval” note at top. All are in favor so we don’t get behind on communicating what is discussed.

### **Closing Prayer**

### **ADJOURN**

- Motion by Rhea Joy. Seconded by everyone. All approved.